## TWO RIVERS SOUTH COMMUNITY DEVELOPMENT DISTRICT

**DECEMBER 05, 2024** 

## REGULAR MEETING AGENDA



2005 PAN AM CIRCLE, SUITE 300 TAMPA. FL 33067

## Two Rivers South Community Development District

#### **Board of Supervisors**

Carlos de la Ossa, Chairman Nicholas Dister, Vice-Chairman Ryan Motko, Assistant Secretary Thomas Spence, Assistant Secretary Albert Viera, Assistant Secretary

#### **District Staff**

Brian Lamb, District Secretary Jayna Cooper, District Manager John Vericker, District Counsel Tonja Stewart, District Engineer

#### Regular Meeting Agenda

Thursday, December 05, 2024, at 2:00 p.m.

The Regular Meeting of Two Rivers South Community Development District will be held on **December 05, 2024, at 2:00 p.m. at the offices of Inframark located at 2005 Pan Am Circle, Suite 300, Tampa, FL 33607.** For those who intend to call in below is the Teams link information. Please let us know at least 24 hours in advance if you are planning to call into the meeting.

#### Microsoft Teams meeting; Join the meeting now

Meeting ID: 215 817 490 035 Passcode: 45UmMF Call in (audio only) +1 646-838-1601

Phone Conference ID: 227 773 399#

All cellular phones and pagers must be turned off during the meeting.

#### AUDIT COMMITTEE MEETING & REGULAR MEETING

- 1. Call To Order/Roll Call
- 2. Ranking of the Audit Firm Proposals
- 3. Authorization to Enter into Contract with the Selected Audit Firm

#### REGULAR MEETING OF THE BOARD OF SUPERVISORS

- 1. CALL TO ORDER/ROLL CALL
- **2. PUBLIC COMMENT** (Each individual has the opportunity to comment and is limited to three (3) minutes for such comment)
- 3. BUSINESS ITEMS
- 4. CONSENT AGENDA
  - A. Approval of Minutes of the October 03, 2024; Regular Meeting
  - B. Consideration of Operation and Maintenance Expenditures October 2024
  - C. Acceptance of the Financials and Approval of the Check Register for October 2024
- 5. STAFF REPORTS
  - A. District Counsel
  - B. District Engineer
  - C. District Manager
- 6. BOARD OF SUPERVISORS REQUESTS AND COMMENTS
- 7. ADJOURNMENT

### **AUDIT COMMITTEE MEETING**



# Proposal to Provide Financial Auditing Services:

#### TWO RIVERS SOUTH

**Community Development District** 

Proposal Due: November 18, 2024 11:00am

#### **Submitted to:**

Two Rivers South Community Development District

#### **Submitted by:**

Antonio J. Grau, Partner Grau & Associates 1001 Yamato Road, Suite 301 Boca Raton, Florida 33431

**Tel** (561) 994-9299 (800) 229-4728

Fax (561) 994-5823 tgrau@graucpa.com www.graucpa.com



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November 18, 2024

Two Rivers South Community Development District

Re: Request for Proposal for Professional Auditing Services for the fiscal year ended September 30, 2024-2026, with an option for additional annual renewals.

Grau & Associates (Grau) welcomes the opportunity to respond to the Two Rivers South Community Development District's (the "District") Request for Proposal (RFP), and we look forward to working with you on your audit. We are an energetic and robust team of knowledgeable professionals and are a recognized leader of providing services to Community Development Districts. As one of Florida's few firms to primarily focus on government, we are especially equipped to provide you an effective and efficient audit.

Government audits are at the core of our practice: 95% of our work is performing audits for local governments and of that 98% are for special districts. With our significant experience, we are able to increase efficiency, to provide immediate and continued savings, and to minimize disturbances to your operations.

#### Why Grau & Associates:

#### **Knowledgeable Audit Team**

Grau is proud that the personnel we assign to your audit are some of the most seasoned auditors in the field. Our staff performs governmental engagements year-round. When not working on your audit, your team is refining their audit approach for next year's audit. Our engagement partners have decades of experience and take a hands-on approach to our assignments, which all ensures a smoother process for you.

#### **Servicing your Individual Needs**

Our clients enjoy personalized service designed to satisfy their unique needs and requirements. Throughout the process of our audit, you will find that we welcome working with you to resolve any issues as swiftly and easily as possible. In addition, due to Grau's very low turnover rate for our industry, you also won't have to worry about retraining your auditors from year to year.

#### **Developing Relationships**

We strive to foster mutually beneficial relationships with our clients. We stay in touch year-round, updating, collaborating and assisting you in implementing new legislation, rules and standards that affect your organization. We are also available as a sounding board and assist with technical questions.

#### Maintaining an Impeccable Reputation

We have never been involved in any litigation, proceeding or received any disciplinary action. Additionally, we have never been charged with, or convicted of, a public entity crime of any sort. We are financially stable and have never been involved in any bankruptcy proceedings.

#### **Complying With Standards**

Our audit will follow the Auditing Standards of the AICPA, Generally Accepted Government Auditing Standards, issued by the Comptroller General of the United States, and the Rules of the Auditor General of the State of Florida, and any other applicable federal, state and local regulations. We will deliver our reports in accordance with your requirements.

This proposal is a firm and irrevocable offer for 90 days. We certify this proposal is made without previous understanding, agreement or connection either with any previous firms or corporations offering a proposal for the same items. We also certify our proposal is in all respects fair, without outside control, collusion, fraud, or otherwise illegal action, and was prepared in good faith. Only the person(s), company or parties interested in the project as principals are named in the proposal. Grau has no existing or potential conflicts and anticipates no conflicts during the engagement. Our Federal I.D. number is 20-2067322.

We would be happy to answer any questions or to provide any additional information. We are genuinely excited about the prospect of serving you and establishing a long-term relationship. Please do not hesitate to call or email either of our Partners, Antonio J. Grau, CPA (tgrau@graucpa.com) or David Caplivski, CPA (dcaplivski@graucpa.com) at 561.994.9299. We thank you for considering our firm's qualifications and experience.

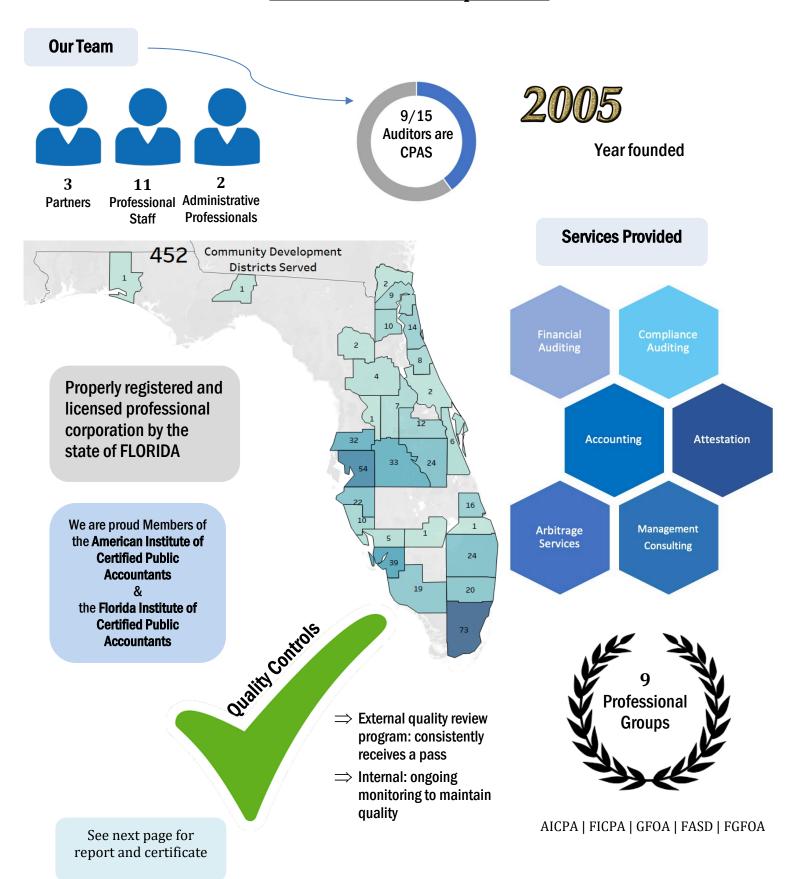
Very truly yours, Grau & Associates

Antonio J. Grau

## Firm Qualifications



#### **Grau's Focus and Experience**









Peer Review Program

FICPA Peer Review Program Administered in Florida by The Florida Institute of CPAs

AICPA Peer Review Program
Administered in Florida
by the Florida Institute of CPAs

March 17, 2023

Antonio Grau Grau & Associates 951 Yamato Rd Ste 280 Boca Raton, FL 33431-1809

Dear Antonio Grau:

It is my pleasure to notify you that on March 16, 2023, the Florida Peer Review Committee accepted the report on the most recent System Review of your firm. The due date for your next review is December 31, 2025. This is the date by which all review documents should be completed and submitted to the administering entity.

As you know, the report had a peer review rating of pass. The Committee asked me to convey its congratulations to the firm.

Thank you for your cooperation.

Sincerely,

FICPA Peer Review Committee

Peer Review Team FICPA Peer Review Committee

850.224.2727, x5957

cc: Daniel Hevia, Racquel McIntosh

Firm Number: 900004390114 Review Number: 594791

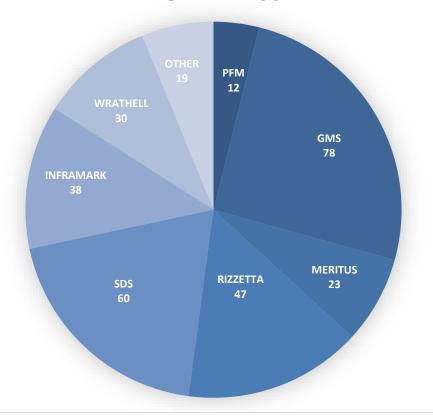


119 S Monroe Street, Suite 121 | Tallahassee, FL 32301 | 850.224.2727, in Florida | www.ficpa.org

## Firm & Staff Experience



## GRAU AND ASSOCIATES COMMUNITY DEVELOPMENT DISTRICT EXPERIENCE BY MANAGEMENT COMPANY



#### **Profile Briefs:**

### Antonio J GRAU, CPA (Partner)

Years Performing
Audits: 35+
CPE (last 2 years):
Government
Accounting, Auditing:
24 hours; Accounting,
Auditing and Other:
56 hours
Professional
Memberships: AICPA,
FICPA, FGFOA, GFOA

## David Caplivski, CPA (Partner)

Years Performing
Audits: 13+
CPE (last 2 years):
Government
Accounting, Auditing:
24 hours; Accounting,
Auditing and Other:
64 hours
Professional
Memberships: AICPA,
FICPA, FGFOA, FASD

"Here at Grau & Associates, staying up to date with the current technological landscape is one of our top priorities. Not only does it provide a more positive experience for our clients, but it also allows us to perform a more effective and efficient audit. With the every changing technology available and utilized by our clients, we are constantly innovating our audit process."

- Tony Grau

"Quality audits and exceptional client service are at the heart of every decision we make. Our clients trust us to deliver a quality audit, adhering to high standards and assisting them with improvements for their organization."

- David Caplivski



#### **YOUR ENGAGEMENT TEAM**

Grau's client-specific engagement team is meticulously organized in order to meet the unique needs of each client. Constant communication within our solution team allows for continuity of staff and audit team.

The Certified Information Technology Professional (CITP) Partner will bring a unique blend of IT expertise and understanding of accounting principles to the financial statement audit of the District.

An advisory consultant will be available as a sounding board to advise in those areas where problems are encountered. Advisory Consultant Engagement **CITP Partner Partner** Your Successful Audit Audit Audit Senior Manager

The assigned personnel will work closely with the partner and the District to ensure that the financial statements and all other reports are prepared in accordance with professional standards and firm policy. Responsibilities will include planning the audit; communicating with the client and the partners the progress of the audit; and determining that financial statements and all reports issued by the firm are accurate, complete and are prepared in accordance with professional standards and firm policy.

The Engagement Partner will participate extensively during the various stages of the engagement and has direct responsibility for engagement policy, direction, supervision, quality control, security, confidentiality of information of the engagement and communication with client personnel. The engagement partner will also be involved directing the development of the overall audit approach and plan; performing an overriding review of work papers and ascertain client satisfaction.





#### Antonio 'Tony ' J. Grau, CPA

Partner Agenda Page 14

Contact: tgrau@graucpa.com | (561) 939-6672

#### Experience

For over 30 years, Tony has been providing audit, accounting and consulting services to the firm's governmental, non-profit, employee benefit, overhead and arbitrage clients. He provides guidance to clients regarding complex accounting issues, internal controls and operations.

As a member of the Government Finance Officers Association Special Review Committee, Tony participated in the review process for awarding the GFOA Certificate of Achievement in Financial Reporting. Tony was also the review team leader for the Quality Review of the Office of Management Audits of School Board of Miami-Dade County. Tony received the AICPA advanced level certificate for governmental single audits.

#### **Education**

University of South Florida (1983) Bachelor of Arts Business Administration

#### Clients Served (partial list)

(>300) Various Special Districts, including:

Bayside Improvement Community Development District Dunes Community Development District Fishhawk Community Development District (I, II, IV) Grand Bay at Doral Community Development District Heritage Harbor North Community Development District St. Lucie West Services District Ave Maria Stewardship Community District Rivers Edge II Community Development District Bartram Park Community Development District Bay Laurel Center Community Development District

Boca Raton Airport Authority Greater Naples Fire Rescue District Key Largo Wastewater Treatment District Lake Worth Drainage District South Indian River Water Control

#### Professional Associations/Memberships

American Institute of Certified Public Accountants Florida Government Finance Officers Association Florida Institute of Certified Public Accountants Government Finance Officers Association Member City of Boca Raton Financial Advisory Board Member

#### **Professional Education** (over the last two years)

<u>Course</u>	<u>Hours</u>
Government Accounting and Auditing	32
Accounting, Auditing and Other	<u>41</u>
Total Hours	$\underline{73}$ (includes of 4 hours of Ethics CPE)





#### David Caplivski, CPA/CITP, Partner

Contact: dcaplivski@graucpa.com / 561-939-6676

Experience

2021-Present Grau & Associates Partner Grau & Associates Manager 2014-2020 Grau & Associates Senior Auditor 2013-2014 Grau & Associates Staff Auditor 2010-2013

#### Education

Florida Atlantic University (2009) Master of Accounting Nova Southeastern University (2002) Bachelor of Science **Environmental Studies** 

#### Certifications and Certificates

Certified Public Accountant (2011) AICPA Certified Information Technology Professional (2018) AICPA Accreditation COSO Internal Control Certificate (2022)

#### Clients Served (partial list)

(>300) Various Special Districts Hispanic Human Resource Council Aid to Victims of Domestic Abuse Loxahatchee Groves Water Control District **Boca Raton Airport Authority** Old Plantation Water Control District **Broward Education Foundation** Pinetree Water Control District CareerSource Brevard San Carlos Park Fire & Rescue Retirement Plan

CareerSource Central Florida 403 (b) Plan South Indian River Water Control District South Trail Fire Protection & Rescue District City of Lauderhill GERS

City of Parkland Police Pension Fund Town of Haverhill City of Sunrise GERS Town of Hypoluxo Town of Hillsboro Beach Coquina Water Control District Central County Water Control District Town of Lantana

City of Miami (program specific audits) Town of Lauderdale By-The-Sea Volunteer Fire Pension

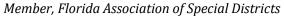
City of West Park Town of Pembroke Park Coquina Water Control District Village of Wellington East Central Regional Wastewater Treatment Facl. Village of Golf East Naples Fire Control & Rescue District

**Professional Education** (over the last two years)

**Course Hours** Government Accounting and Auditing 24 Accounting, Auditing and Other 64 **Total Hours** 88 (includes 4 hours of Ethics CPE)

#### **Professional Associations**

Member, American Institute of Certified Public Accountants Member, Florida Institute of Certified Public Accountants Member, Florida Government Finance Officers Association





## References



We have included three references of government engagements that require compliance with laws and regulations, follow fund accounting, and have financing requirements, which we believe are similar to the District.

#### **Dunes Community Development District**

**Scope of Work** Financial audit **Engagement Partner** Antonio J. Grau

**Dates** Annually since 1998

**Client Contact** Darrin Mossing, Finance Director

475 W. Town Place, Suite 114 St. Augustine, Florida 32092

904-940-5850

#### **Two Creeks Community Development District**

**Scope of Work** Financial audit **Engagement Partner** Antonio J. Grau

**Dates** Annually since 2007

Client Contact William Rizzetta, President

3434 Colwell Avenue, Suite 200

Tampa, Florida 33614

813-933-5571

#### Journey's End Community Development District

**Scope of Work** Financial audit **Engagement Partner** Antonio J. Grau

**Dates** Annually since 2004

Client Contact Todd Wodraska, Vice President

2501 A Burns Road

Palm Beach Gardens, Florida 33410

561-630-4922



## Specific Audit Approach



#### **AUDIT APPROACH**

#### **Grau's Understanding of Work Product / Scope of Services:**

We recognize the District is an important entity and we are confident our firm is eminently qualified to meet the challenges of this engagement and deliver quality audit services. You would be a valued client of our firm and we pledge to commit all firm resources to provide the level and quality of services (as described below) which not only meet the requirements set forth in the RFP but will exceed those expectations. Grau & Associates fully understands the scope of professional services and work products requested. Our audit will follow the Auditing Standards of the AICPA, Generally Accepted Government Auditing Standards, issued by the Comptroller General of the United States, and the Rules of the Auditor General of the State of Florida and any other applicable Federal, State of Local regulations. We will deliver our reports in accordance with your requirements.

#### Proposed segmentation of the engagement

Our approach to the audit engagement is a risk-based approach which integrates the best of traditional auditing techniques and a total systems concept to enable the team to conduct a more efficient and effective audit. The audit will be conducted in three phases, which are as follows:



#### **Phase I - Preliminary Planning**

A thorough understanding of your organization, service objectives and operating environment is essential for the development of an audit plan and for an efficient, cost-effective audit. During this phase, we will meet with appropriate personnel to obtain and document our understanding of your operations and service objectives and, at the same time, give you the opportunity to express your expectations with respect to the services that we will provide. Our work effort will be coordinated so that there will be minimal disruption to your staff.

#### During this phase we will perform the following activities:

- » Review the regulatory, statutory and compliance requirements. This will include a review of applicable federal and state statutes, resolutions, bond documents, contracts, and other agreements;
- » Read minutes of meetings;
- » Review major sources of information such as budgets, organization charts, procedures, manuals, financial systems, and management information systems;
- » Obtain an understanding of fraud detection and prevention systems;
- » Obtain and document an understanding of internal control, including knowledge about the design of relevant policies, procedures, and records, and whether they have been placed in operation;
- Assess risk and determine what controls we are to rely upon and what tests we are going to perform and perform test of controls;
- » Develop audit programs to incorporate the consideration of financial statement assertions, specific audit objectives, and appropriate audit procedures to achieve the specified objectives;
- » Discuss and resolve any accounting, auditing and reporting matters which have been identified.



#### Phase II - Execution of Audit Plan

The audit team will complete a major portion of transaction testing and audit requirements during this phase. The procedures performed during this period will enable us to identify any matter that may impact the completion of our work or require the attention of management. Tasks to be performed in Phase II include, but are not limited to the following:

- » Apply analytical procedures to further assist in the determination of the nature, timing, and extent of auditing procedures used to obtain evidential matter for specific account balances or classes of transactions:
- » Perform tests of account balances and transactions through sampling, vouching, confirmation and other analytical procedures; and
- » Perform tests of compliance.

#### **Phase III - Completion and Delivery**

In this phase of the audit, we will complete the tasks related to year-end balances and financial reporting. All reports will be reviewed with management before issuance, and the partners will be available to meet and discuss our report and address any questions. Tasks to be performed in Phase III include, but are not limited to the following:

- » Perform final analytical procedures;
- » Review information and make inquiries for subsequent events; and
- » Meeting with Management to discuss preparation of draft financial statements and any potential findings or recommendations.

You should expect more from your accounting firm than a signature in your annual financial report. Our concept of truly responsive professional service emphasizes taking an active interest in the issues of concern to our clients and serving as an effective resource in dealing with those issues. In following this approach, we not only audit financial information with hindsight but also consider the foresight you apply in managing operations.

Application of this approach in developing our management letter is particularly important given the increasing financial pressures and public scrutiny facing today's public officials. We will prepare the management letter at the completion of our final procedures.

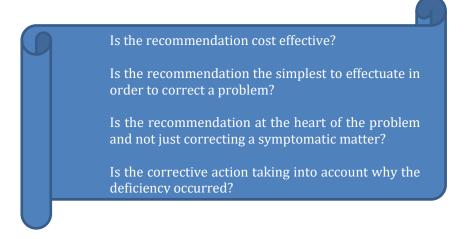
In preparing this management letter, we will initially review any draft comments or recommendations with management. In addition, we will take necessary steps to ensure that matters are communicated to those charged with governance.

In addition to communicating any recommendations, we will also communicate the following, if any:

- » Significant audit adjustments:
- » Significant deficiencies or material weaknesses;
- » Disagreements with management; and
- » Difficulties encountered in performing the audit.



Our findings will contain a statement of condition describing the situation and the area that needs strengthening, what should be corrected and why. Our suggestions will withstand the basic tests of corrective action:



To assure full agreement with facts and circumstances, we will fully discuss each item with Management prior to the final exit conference. This policy means there will be no "surprises" in the management letter and fosters a professional, cooperative atmosphere.

#### **Communications**

We emphasize a continuous, year-round dialogue between the District and our management team. We regularly communicate through personal telephone calls and electronic mail throughout the audit and on a regular basis.

Our clients have the ability to transmit information to us on our secure client portal with the ability to assign different staff with separate log on and viewing capability. This further facilitates efficiency as all assigned users receive electronic mail notification as soon as new information has been posted into the portal.



## **Cost of Services**



Our proposed all-inclusive fees for the financial audit for the fiscal years ended September 30, 2024-2026 are as follows:

Year Ended September 30,	Fee
2024	\$3,500
2025	\$3,600
2026	<u>\$3,700</u>
TOTAL (2024-2026)	<u>\$10,800</u>

The above fees are based on the assumption that the District maintains its current level of operations. Should conditions change or Bonds are issued the fees would be adjusted accordingly upon approval from all parties concerned.



## **Supplemental Information**



#### **PARTIAL LIST OF CLIENTS**

SPECIAL DISTRICTS	Governmental Audit	Single Audit	Utility Audit	Current Client	Year End
Boca Raton Airport Authority	✓	✓		✓	9/30
Captain's Key Dependent District	✓			✓	9/30
Central Broward Water Control District	✓			✓	9/30
Collier Mosquito Control District	✓			✓	9/30
Coquina Water Control District	✓			✓	9/30
East Central Regional Wastewater Treatment Facility	✓		✓		9/30
Florida Green Finance Authority	✓				9/30
Greater Boca Raton Beach and Park District	✓			✓	9/30
Greater Naples Fire Control and Rescue District	✓	✓		✓	9/30
Green Corridor P.A.C.E. District	<b>√</b>			✓	9/30
Hobe-St. Lucie Conservancy District	✓			✓	9/30
Indian River Farms Water Control District	✓			✓	9/30
Indian River Mosquito Control District	✓				9/30
Indian Trail Improvement District	✓			✓	9/30
Key Largo Wastewater Treatment District	<b>✓</b>	<b>✓</b>	<b>✓</b>	✓	9/30
Lake Asbury Municipal Service Benefit District	✓			✓	9/30
Lake Padgett Estates Independent District	<b>✓</b>			✓	9/30
Lake Worth Drainage District	<b>✓</b>			✓	9/30
Lealman Special Fire Control District	<b>✓</b>			✓	9/30
Loxahatchee Groves Water Control District	<b>✓</b>				9/30
Old Plantation Water Control District	<b>✓</b>			✓	9/30
Pal Mar Water Control District	<b>✓</b>			✓	9/30
Pinellas Park Water Management District	<b>✓</b>			✓	9/30
Pine Tree Water Control District (Broward)	<b>✓</b>			✓	9/30
Pinetree Water Control District (Wellington)	<b>✓</b>				9/30
Port of The Islands Community Improvement District	<b>✓</b>		<b>✓</b>	✓	9/30
Ranger Drainage District	<b>✓</b>	<b>✓</b>		✓	9/30
Renaissance Improvement District	<b>✓</b>			✓	9/30
San Carlos Park Fire Protection and Rescue Service District	<b>✓</b>			✓	9/30
Sanibel Fire and Rescue District	✓				9/30
South Central Regional Wastewater Treatment and Disposal Board	<b>✓</b>				9/30
South Indian River Water Control District	<b>✓</b>	<b>✓</b>		✓	9/30
South Trail Fire Protection & Rescue District	<b>✓</b>			✓	9/30
Spring Lake Improvement District	<b>✓</b>			✓	9/30
St. Lucie West Services District	<b>√</b>		<b>✓</b>	✓	9/30
Sunrise Lakes Phase IV Recreation District	✓			✓	9/30
Sunshine Water Control District	<b>√</b>			✓	9/30
Sunny Hills Units 12-15 Dependent District	<b>√</b>			<b>✓</b>	9/30
West Villages Improvement District	<b>√</b>			<b>√</b>	9/30
Various Community Development Districts (452)	<b>√</b>			<b>√</b>	9/30
TOTAL	491	5	4	484	



#### **ADDITIONAL SERVICES**

#### **CONSULTING / MANAGEMENT ADVISORY SERVICES**

Grau & Associates also provide a broad range of other management consulting services. Our expertise has been consistently utilized by Governmental and Non-Profit entities throughout Florida. Examples of engagements performed are as follows:

- Accounting systems
- Development of budgets
- Organizational structures
- Financing alternatives
- IT Auditing

- Fixed asset records
- Cost reimbursement
- Indirect cost allocation
- Grant administration and compliance

#### **ARBITRAGE**

The federal government has imposed complex rules to restrict the use of tax-exempt financing. Their principal purpose is to eliminate any significant arbitrage incentives in a tax-exempt issue. We have determined the applicability of these requirements and performed the rebate calculations for more than 150 bond issues, including both fixed and variable rate bonds.

73 Current
Arbitrage
Calculations

We look forward to providing Two Rivers South Community Development District with our resources and experience to accomplish not only those minimum requirements set forth in your Request for Proposal, but to exceed those expectations!

For even more information on Grau & Associates please visit us on <a href="https://www.graucpa.com">www.graucpa.com</a>.



### **REGULAR MEETING**

## **Fourth Order of Business**

#### MINUTES OF MEETING TWO RIVERS SOUTH COMMUNITY DEVELOPMENT DISTRICT

1	The regular meeting of the Board of Supervisors of Two Rivers South Community					
2	Development District was held on Thursday, October 3, 2024, and called to order at 2:58 pm, at					
3	the Offices of Inframark located 2005 Pan Am Circle, Suite 300, Tampa Florida 33607.					
4						
5 6	Present and constituting a quorum	Present and constituting a quorum were:				
7	Carlos de la Ossa	Chairperson				
8	Nicholas Dister	Vice Chairperson (via phone)				
9	Ryan Motko	Assistant Secretary				
10	Albert Viera	Assistant Secretary				
11		,				
12	Also present were:					
13	1					
14	Jayna Cooper	District Manager				
15	Bryan Radcliff	District Manager				
16	Lisa Castoria	District Manager				
17	Kathryn Hopkinson	District Counsel				
18	John Vericker	District Counsel				
19						
20	The following is a summary of the	discussions and actions taken.				
21						
22	FIRST ORDER OF BUSINESS	Call to Order/Roll Call				
23	Ma Common called the meeting to a					
	wis. Cooper caned the meeting to o	rder, and a quorum was established.				
24		-				
24 25	SECOND ORDER OF BUSINESS	Public Comment on Agenda Items				
24 25 26	SECOND ORDER OF BUSINESS	-				
24 25 26 27	SECOND ORDER OF BUSINESS  There being no members of the pub	Public Comment on Agenda Items lic present, the next order of business followed.				
24 25 26 27 28	SECOND ORDER OF BUSINESS  There being no members of the publ  THIRD ORDER OF BUSINESS	Public Comment on Agenda Items lic present, the next order of business followed.  Business Items				
24 25 26 27 28 29	SECOND ORDER OF BUSINESS  There being no members of the pub	Public Comment on Agenda Items lic present, the next order of business followed.  Business Items				
24 25 26 27 28 29 30	SECOND ORDER OF BUSINESS There being no members of the publication of RFP for Auditorial Consideration	Public Comment on Agenda Items lic present, the next order of business followed.  Business Items liting Services				
24 25 26 27 28 29 30 31	SECOND ORDER OF BUSINESS There being no members of the publication of RFP for Audion MOTION by Mr. de la consideration of RFP for Audion MOTION by Mr. de la consideration of RFP for Audion MOTION by Mr. de la consideration of RFP for Audion MOTION by Mr. de la consideration of RFP for Audion MOTION by Mr. de la consideration of RFP for Audion MOTION by Mr. de la consideration of RFP for Audion MOTION by Mr. de la consideration of RFP for Audion MOTION by Mr. de la consideration of RFP for Audion MOTION by Mr. de la consideration of RFP for Audion MOTION by Mr. de la consideration of RFP for Audion MOTION by Mr. de la consideration of RFP for Audion MOTION by Mr. de la consideration of RFP for Audion MOTION by Mr. de la consideration of RFP for Audion MOTION by Mr. de la consideration of RFP for Audion MOTION by Mr. de la consideration of RFP for Audion MOTION by Mr. de la consideration of RFP for Audion MOTION by Mr. de la consideration of RFP for Audion MOTION by Mr. de la consideration of RFP for Audion MOTION by Mr. de la consideration of RFP for Audion MoTION by Mr. de la consideration MoTION by Mr. de la c	Public Comment on Agenda Items lic present, the next order of business followed.  Business Items liting Services  Ossa seconded by Mr. Motko, with all in				
24 25 26 27 28 29 30 31 32	SECOND ORDER OF BUSINESS There being no members of the publication of RFP for Audion MOTION by Mr. de la consideration of RFP for Audion MOTION by Mr. de la consideration of RFP for Audion MOTION by Mr. de la consideration of RFP for Audion MOTION by Mr. de la consideration of RFP for Audion MOTION by Mr. de la consideration of RFP for Audion MOTION by Mr. de la consideration of RFP for Audion MOTION by Mr. de la consideration of RFP for Audion MOTION by Mr. de la consideration of RFP for Audion MOTION by Mr. de la consideration of RFP for Audion MOTION by Mr. de la consideration of RFP for Audion MOTION by Mr. de la consideration of RFP for Audion MOTION by Mr. de la consideration of RFP for Audion MOTION by Mr. de la consideration of RFP for Audion MOTION by Mr. de la consideration of RFP for Audion MOTION by Mr. de la consideration of RFP for Audion MOTION by Mr. de la consideration of RFP for Audion MOTION by Mr. de la consideration of RFP for Audion MOTION by Mr. de la consideration of RFP for Audion MOTION by Mr. de la consideration of RFP for Audion MoTION by Mr. de la consideration MoTION by Mr. de la c	Public Comment on Agenda Items lic present, the next order of business followed.  Business Items liting Services				
24 25 26 27 28 29 30 31 32 33	SECOND ORDER OF BUSINESS There being no members of the publication of RFP for Auditing  On MOTION by Mr. de la Gravor, RFP ad for Auditing	Public Comment on Agenda Items lic present, the next order of business followed.  Business Items liting Services  Ossa seconded by Mr. Motko, with all in Services, was approved. 4-0				
24 25 26 27 28 29 30 31 32 33 34	SECOND ORDER OF BUSINESS There being no members of the publication of RFP for Auditing  On MOTION by Mr. de la Gravor, RFP ad for Auditing  B. General Matters of the District	Public Comment on Agenda Items lic present, the next order of business followed.  Business Items liting Services  Ossa seconded by Mr. Motko, with all in Services, was approved. 4-0  t				
24 25 26 27 28 29 30 31 32 33 34 35	SECOND ORDER OF BUSINESS There being no members of the publication of RFP for Auditing  On MOTION by Mr. de la Gravor, RFP ad for Auditing	Public Comment on Agenda Items lic present, the next order of business followed.  Business Items liting Services  Ossa seconded by Mr. Motko, with all in Services, was approved. 4-0  t				
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24 25 26 27 28 29 30 31 32 33 34 35 36 37	SECOND ORDER OF BUSINESS  There being no members of the publication of RFP for Auditing  On MOTION by Mr. de la Gravor, RFP ad for Auditing  B. General Matters of the District There being none, the next order  FOURTH ORDER OF BUSINESS	Public Comment on Agenda Items lic present, the next order of business followed.  Business Items liting Services  Ossa seconded by Mr. Motko, with all in Services, was approved. 4-0  t r of business followed.  Consent Agenda				
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24 25 26 27 28 29 30 31 32 33 34 35 36 37 38 39	SECOND ORDER OF BUSINESS There being no members of the publication of RFP for Auditing  On MOTION by Mr. de la Gravor, RFP ad for Auditing  B. General Matters of the District There being none, the next order  FOURTH ORDER OF BUSINESS A. Approval of Minutes of the Set B. Consideration of Operation are	Public Comment on Agenda Items lic present, the next order of business followed.  Business Items liting Services  Ossa seconded by Mr. Motko, with all in Services, was approved. 4-0  t r of business followed.  Consent Agenda ptember 05, 2024, Regular Meeting and Maintenance Expenditures August 2024				
24 25 26 27 28 29 30 31 32 33 34 35 36 37 38 39 40	SECOND ORDER OF BUSINESS There being no members of the publication of RFP for Auditing  On MOTION by Mr. de la Gravor, RFP ad for Auditing  B. General Matters of the District There being none, the next order  FOURTH ORDER OF BUSINESS A. Approval of Minutes of the Set B. Consideration of Operation and C. Acceptance of the Financials and C. Acceptance of the Financials and C. Acceptance of the Pinancials and C. Acceptance of	Public Comment on Agenda Items lic present, the next order of business followed.  Business Items liting Services  Ossa seconded by Mr. Motko, with all in Services, was approved. 4-0  t r of business followed.  Consent Agenda ptember 05, 2024, Regular Meeting				
24 25 26 27 28 29 30 31 32 33 34 35 36 37 38 39 40 41	SECOND ORDER OF BUSINESS There being no members of the publication of RFP for Auditing  On MOTION by Mr. de la Gravor, RFP ad for Auditing  B. General Matters of the District There being none, the next order  FOURTH ORDER OF BUSINESS A. Approval of Minutes of the Set B. Consideration of Operation are	Public Comment on Agenda Items lic present, the next order of business followed.  Business Items liting Services  Ossa seconded by Mr. Motko, with all in Services, was approved. 4-0  t r of business followed.  Consent Agenda ptember 05, 2024, Regular Meeting and Maintenance Expenditures August 2024				
24 25 26 27 28 29 30 31 32 33 34 35 36 37 38 39 40 41 42	SECOND ORDER OF BUSINESS There being no members of the publication of RFP for Auditing  On MOTION by Mr. de la Gravor, RFP ad for Auditing  B. General Matters of the District There being none, the next order  FOURTH ORDER OF BUSINESS A. Approval of Minutes of the Set B. Consideration of Operation are C. Acceptance of the Financials are 2024	Public Comment on Agenda Items lic present, the next order of business followed.  Business Items liting Services  Ossa seconded by Mr. Motko, with all in Services, was approved. 4-0  t r of business followed.  Consent Agenda ptember 05, 2024, Regular Meeting ad Maintenance Expenditures August 2024 and Approval of the Check Register for August \				
24 25 26 27 28 29 30 31 32 33 34 35 36 37 38 39 40 41 42 43	SECOND ORDER OF BUSINESS There being no members of the publication of RFP for Auditing  On MOTION by Mr. de la Gravor, RFP ad for Auditing  B. General Matters of the District There being none, the next order  FOURTH ORDER OF BUSINESS A. Approval of Minutes of the Set B. Consideration of Operation and C. Acceptance of the Financials at 2024  On MOTION by Mr. de la Gravor Motion of Operation of Operation and C. Acceptance of the Financials at 2024	Public Comment on Agenda Items lic present, the next order of business followed.  Business Items liting Services  Ossa seconded by Mr. Motko, with all in Services, was approved. 4-0  t r of business followed.  Consent Agenda ptember 05, 2024, Regular Meeting and Maintenance Expenditures August 2024 and Approval of the Check Register for August \ Ossa seconded by Mr. Motko, with all in				
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46	FIFTH ORDER OF BUSINESS	Staff Reports
47	A. District Counsel	
48	B. District Engineer	
49	C. District Manager	
50	There being no reports, the next order of	business followed.
51		
52	SIXTH ORDER OF BUSINESS	<b>Board of Supervisors' Requests and</b>
53		Comments
54	There being none, the next order of business	followed.
55		
56	SEVENTH ORDER OF BUSINESS	Adjournment
57	There being no further business,	
58	_	
59	On MOTION by Mr. de la Ossa seco	onded by Mr. Motko, with all in
60	favor, the meeting was adjourned at	
61		1
62		
63		
64	Jayna Cooper	Carlos de la Ossa
65	District Manager	Chairperson

#### TWO RIVERS SOUTH CDD

#### **Summary of Operations and Maintenance Invoices**

Vendor	Invoice Date	Invoice/Account Number	Amount	Invoice Total	Comments/Description
Monthly Contract					
INFRAMARK LLC	9/5/2024	132426	\$375.00		ACCOUNTING SVCS
INFRAMARK LLC	9/5/2024	132426	\$166.67		ADMIN SVCS
INFRAMARK LLC	9/5/2024	132426	\$1,166.66		DISTRICT MANAGER
INFRAMARK LLC	9/5/2024	132426	\$16.67		RENTAL & LEASES
INFRAMARK LLC	9/5/2024	132426	\$25.00		TECH/DATA STORAGE
INFRAMARK LLC	9/5/2024	132426	\$50.00		AUG 2024 WEB MAINT
INFRAMARK LLC	9/5/2024	132426	\$100.00		FINANCIAL AND REVENUE
INFRAMARK LLC	9/5/2024	132426	\$100.00	\$2,000.00	RECORDING SECRETARY
INFRAMARK LLC	10/4/2024	#134885	\$375.00		10/2024 ACCOUNTING SERVICE
INFRAMARK LLC	10/4/2024	#134885	\$166.67		ADMIN SVCS
INFRAMARK LLC	10/4/2024	#134885	\$1,166.66		10/2024 DISTRICT MANAGER
INFRAMARK LLC	10/4/2024	#134885	\$16.67		10/2024 RENTAL & LEASES
INFRAMARK LLC	10/4/2024	#134885	\$25.00		TECH/DATA STORAGE 10/2024
INFRAMARK LLC	10/4/2024	#134885	\$100.00		FINANCIAL AND REVENUE
INFRAMARK LLC	10/4/2024	#134885	\$100.00	\$1,950.00	RECORDING SECRETARY
Monthly Contract Subtotal			\$3,950.00	\$3,950.00	
Regular Services					
EGIS INSURANCE ADVISORS	8/19/2024	24480	\$5,200.00	\$5,200.00	INSURANCE
FLORIDA COMMERCE	10/1/2024	91655	\$175.00	\$175.00	FY25 DISTRICT FILLING FEE
STRALEY ROBIN VERICKER	9/12/2024	25295	\$1,000.00	\$1,000.00	PROFESSIONAL SERVICES
STRALEY ROBIN VERICKER	10/17/2024	25396	\$1,440.00	\$1,440.00	PROF SVCS THRU JULY 2024
TIMES PUBLISHING COMPANY	9/25/2024	329021 02524	\$497.00	\$497.00	AD SERVICES
Regular Services Subtotal			\$8,312.00	\$8,312.00	

#### TWO RIVERS SOUTH CDD

#### **Summary of Operations and Maintenance Invoices**

Vendor	Invoice Date	Invoice/Account Number	Amount	Invoice Total	Comments/Description
TOTAL			\$12,262.00	\$12,262.00	



2002 West Grand Parkway North Suite 100 Katy, TX 77449

**BILL TO** 

Two Rivers South Community Development District 2005 Pan Am Cir Ste 300 Tampa FL 33607-6008 United States #132426

CUSTOMER ID

C3059

PO#

9/5/2024

NET TERMS

Net 30

DUE DATE

10/5/2024

Services provided for the Month of: September 2024

DESCRIPTION	QTY	UOM	RATE	MARKUP	AMOUNT
Accounting Services	1	Ea	375.00		375.00
Administration	1	Ea	166.67		166.67
District Management	1	Ea	1,166.66		1,166.66
Rental & Leases	1	Ea	16.67		16.67
Technology/Data Storage	1	Ea	25.00		25.00
Website Maintenance / Admin	1	Ea	50.00		50.00
Financial & Revenue Collection	1	Ea	100.00		100.00
Recording Secretary	1	Ea	100.00		100.00
Subtotal					2,000.00

Subtotal	\$2,000.00
Tax	\$0.00
Total Due	\$2,000.00

Remit To: Inframark LLC, PO BOX 733778, Dallas, Texas, 75373-3778

To pay by Credit Card, please contact us at 281-578-4299, 9:00am - 5:30pm EST, Monday – Friday. A surcharge fee may apply.

To pay via ACH or Wire, please refer to our banking information below:
Account Name: INFRAMARK, LLC
ACH - Bank Routing Number: 111000614 / Account Number: 912593196
Wire - Bank Routing Number: 021000021 / SWIFT Code: CHASUS33 / Account Number: 912593196

Please include the Customer ID and the Invoice Number on your form of payment.



2002 West Grand Parkway North Suite 100 Katy, TX 77449

**BILL TO** 

Two Rivers South Community Development District 2005 Pan Am Cir Ste 300 Tampa FL 33607-6008 United States

Services provided for the Month of: October 2024

INVOICE# #134885 CUSTOMER ID C3059 DATE 10/4/2024 NET TERMS Net 30 DUE DATE

11/3/2024

DESCRIPTION	QTY	UOM	RATE	MARKUP	AMOUNT
Accounting Services	1	Ea	375.00		375.00
Administration	1	Ea	166.67		166.67
District Management	1	Ea	1,166.66		1,166.66
Rental & Leases	1	Ea	16.67		16.67
Technology/Data Storage	1	Ea	25.00		25.00
Website Maintenance / Admin	1	Ea	50.00		50.00
Financial & Revenue Collection	1	Ea	100.00		100.00
Recording Secretary	1	Ea	100.00		100.00
Subtotal					2,000.00

Subtotal	\$2,000.00
Tax	\$0.00
Total Due	\$2,000.00

Remit To: Inframark LLC, PO BOX 733778, Dallas, Texas, 75373-3778

To pay by Credit Card, please contact us at 281-578-4299, 9:00am - 5:30pm EST, Monday – Friday. A surcharge fee may apply.

To pay via ACH or Wire, please refer to our banking information below:
Account Name: INFRAMARK, LLC
ACH - Bank Routing Number: 111000614 / Account Number: 912593196
Wire - Bank Routing Number: 021000021 / SWIFT Code: CHASUS33 / Account Number: 912593196

Please include the Customer ID and the Invoice Number on your form of payment.





Two Rivers South Community Development District c/o Inframark Tampa 2005 Pan Am Circle, Ste 300 Tampa, FL 33607

Customer	Two Rivers South Community Development District
Acct #	1471
Date	08/19/2024
Customer Service	Christina Wood
Page	1 of 1

Payment Information		
Invoice Summary	\$	5,200.00
Payment Amount		
Payment for:	Invoice#24480	
1001241100		

**Thank You** 

Please detach and return with payment

Customer: Two Rivers South Community Development District

Invoice	Effective	Transaction	Description	Amount
24480	10/01/2024	Renew policy	Policy #1001241100 10/01/2024-10/01/2025 Florida Insurance Alliance  Package - Renew policy Due Date: 8/19/2024	5,200.00
				Total

5,200.00

**Thank You** 

FOR PAYMENTS SENT OVERNIGHT:

Bank of America Lockbox Services, Lockbox 748555, 6000 Feldwood Rd. College Park, GA 30349

Remit Payment To: Egis Insurance Advisors	(321)233-9939	Date
P.O. Box 748555	•	08/19/2024
Atlanta, GA 30374-8555	sclimer@egisadvisors.com	00/19/2024

#### FloridaCommerce, Special District Accountability Program

Fiscal Year 2024 - 2025 Special District State Fee Invoice and Profile Update

Required by sections 189.064 and 189.018, Florida Statutes, and Chapter 73C-24, Florida Administrative Code

Date Invoiced: 10/01/2024				Invoice No: 91655
Annual Fee: \$175.00	1st Late Fee: \$0.00	2nd Late Fee: \$0.00	Received: \$0.00	Total Due, Postmarked by 12/02/2024:
				\$175.00

STEP 1: Review the following profile and make any needed changes.

1. Special District's Name, Registered Agent's Name and Registered Office Address:

001825

**Two Rivers South Community Development District** 

Mr. Brian Lamb Inframark 2005 Pan Am Circle, Suite 300 Tampa, Florida 33607



Agenda Page 36

2. Telephone:	813-873-7300 Ext:			
3. Fax:	813-873-7070			
4. Email:	Brian.Lamb@Inframark.com			
5. Status:	Independent			
6. Governing Body:	Elected			
7. Website Address:	tworiverssouthcdd.com			
8. County(ies):	Hillsborough			
9. Special Purpose(s):	Community Development			
10. Boundary Map on File:	06/21/2023			
11. Creation Document on File:	06/21/2023			
12. Date Established:	06/13/2023			
13. Creation Method:	Local Ordinance			
14. Local Governing Authority:	Hillsborough County			
15. Creation Document(s):	County Ordinance 23-9			
16. Statutory Authority:	Chapter 190, Florida Statutes			
17. Authority to Issue Bonds:	Yes			
18. Revenue Source(s):	Assessments			
STEP 2: Sign and date to certify accuracy a				
By signing and dating below, I do hereby ce	rtify that the profile above (changes noted if necessary) is accurate and complete:			
Registered Agent's Signature:	Date 10/14/24			
STEP 3: Pay the annual state fee or certify	eligibility for zero annual fee.			
- 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	by following the instructions at www.FloridaJobs.org/SpecialDistrictFee.			
b. Or, Certify Eligibility for the Zero Fee:	By initialing both of the following items, I, the above signed registered agent, do hereby certify that t			
	of the following statements and those on any submissions to the Department are true, correct,			
	and that any information I give may be verified.			
1 This special district is not a compone	ent unit of a general purpose local government as determined by the special district and its Certified			
Public Accountant; and,				
2. This special district is in compliance	with its Fiscal Year 2022 - 2023 Annual Financial Report (AFR) filing requirement with the Florida			
	d that AFR reflects \$3,000 or less in annual revenues or, is a special district not required to file a			
	has included an income statement with this document verifying \$3,000 or less in revenues for the			
current fiscal year.				
Department Use Only: Approved: Deni	ied: Reason:			
STEP 4: Make a copy of this document for	your records.			

STEP 5: Email this document to SpecialDistricts@Commerce.fl.gov or mail it to FloridaCommerce, Bureau of Budget Management, 107 East

Madison Street, MSC #120, Tallahassee, FL 32399-4124. Direct questions to 850.717.8430.

# **Straley Robin Vericker**

1510 W. Cleveland Street

Tampa, FL 33606 Telephone (813) 223-9400 Federal Tax Id. - 20-1778458

Two Rivers South Community Development District 2005 Pan Am, Ste. 300 Tampa, FL 33607

September 12, 2024
Client: 001585
Matter: 000001
Invoice #: 25295

Page: 1

RE: General

For Professional Services Rendered Through August 31, 2024

# SERVICES

Date	Person	Description of Services	Hours	Amount
8/1/2024	CAW	PREPARE FOR AND ATTEND MONTHLY BOARD MEETING.	0.6	\$195.00
8/1/2024	KCH	PREPARE FOR AND ATTEND BOS MEETING IN PERSON.	0.6	\$195.00
8/2/2024	CAW	REVIEW DISTRICT ESTABLISHMENT AND ELECTION RECORDS; CONTACT DISTRICT MANAGER REGARDING TIMING FOR NEXT LANDOWNER ELECTION.	0.4	\$130.00
8/16/2024	KCH	ATTEND OPERATIONS MEETING IN PERSON.	0.4	\$130.00
8/19/2024	LB	REVIEW CORRESPONDENCE FROM L. POPELKA RE BUDGET FUNDING AGREEMENTS AND AMOUNTS FOR DEVELOPER FUNDING; REVISE DEVELOPER BUDGET FUNDING AGREEMENT.	0.3	\$52.50
8/20/2024	JMV	REVIEW EMAIL FROM L. POPELKA; PREPARE CDD FUNDING AGREEMENT.	0.7	\$262.50
8/20/2024	LB	REVISE DEVELOPER BUDGET FUNDING AGREEMENT; PREPARE CORRESPONDENCE TO DISTRICT MANAGER RE SAME.	0.2	\$35.00
		Total Professional Services	3.2	\$1,000.00

 Septembera 12g20g4

 Client:
 001585

 Matter:
 000001

 Invoice #:
 25295

Page: 2

Total Services \$1,000.00
Total Disbursements \$0.00

 Total Current Charges
 \$1,000.00

 Previous Balance
 \$2,812.15

 Less Payments
 (\$1,934.65)

 PAY THIS AMOUNT
 \$1,877.50

Please Include Invoice Number on all Correspondence

Outstanding Invoices
Agenda Page 39

<b>Invoice Number</b>	Invoice Date	Services	Disbursements	Interest	Tax	Total
25058 August 07, 2024		\$877.50 \$0.0		\$0.00	\$0.00	\$1,877.50
	Total Remaining Balance Due				ance Due	\$1,877.50

# AGED ACCOUNTS RECEIVABLE

0-30 Days	31-60 Days	61-90 Days	Over 90 Days
\$1,000.00	\$877.50	\$0.00	\$0.00

# **Straley Robin Vericker**

1510 W. Cleveland Street

Tampa, FL 33606 Telephone (813) 223-9400 Federal Tax Id. - 20-1778458

Two Rivers South Community Development District 2005 Pan Am, Ste. 300 Tampa, FL 33607

October 17, 2024

Client: 001585 Matter: 000001 Invoice #: 25396

Page: 1

RE: General

For Professional Services Rendered Through September 30, 2024

# SERVICES

Date	Person	Description of Services	Hours	Amount
9/4/2024	JMV	REVIEW AGENDA PACKET AND PREPARE FOR CDD BOARD MEETING.	0.3	\$112.50
9/4/2024	KCH	REVIEW AGENDA PACKAGE FOR BOS MEETING.	0.4	\$130.00
9/5/2024	JMV	PREPARE FOR AND ATTEND CDD BOARD MEETING.	0.5	\$187.50
9/5/2024	KCH	PREPARE FOR AND ATTEND BOS MEETING IN PERSON.	0.5	\$162.50
9/10/2024	LB	REVIEW CORRESPONDENCE FROM L. POPELKA AND C. DE LA OSSA RE DEFICIT FUNDING AGREEMENT FOR FY 2024-2025 BUDGET; REVIEW FILES RE SAME; PREPARE RESPONSE TO L. POPELKA AND C. DE LA OSSA RE SAME; RECEIPT OF EXECUTED DEFICIT BUDGET FUNDING AGREEMENT.	0.2	\$35.00
9/13/2024	KCH	PREPARE RFQ FOR AUDIT SERVICES.	2.0	\$650.00
9/20/2024	KCH	PREPARE FOR AND ATTEND OPERATIONS MEETING.	0.5	\$162.50
		Total Professional Services	4.4	\$1,440.00

Octobere17a 2024<sub>1</sub> Client: 001585 Matter: 000001 Invoice #: 25396

Page: 2

Total Services \$1,440.00
Total Disbursements \$0.00

 Total Current Charges
 \$1,440.00

 Previous Balance
 \$1,877.50

 Less Payments
 (\$877.50)

 PAY THIS AMOUNT
 \$2,440.00

Please Include Invoice Number on all Correspondence

Outstanding Invoices
Agenda Page 42

<b>Invoice Numbe</b>	r Invoice Date	Services	Disbursements	Interest	Tax	Total
25295	September 12, 2024	nber 12, 2024 \$1,000.00		\$0.00	\$0.00	\$2,440.00
			Total	Total Remaining Balance Due		

# AGED ACCOUNTS RECEIVABLE

0-30 Days	31-60 Days	61-90 Days	Over 90 Days
\$1,440.00	\$1,000.00	\$0.00	\$0.00



Times Publishing Company **DEPT 3396** PO BOX 123396 DALLAS, TX 75312-3396 Toll Free Phone: 1 (877) 321-7355

Fed Tax ID 59-0482470

# ADVERTISING INVOICE Agenda Page 43

Advertising Run Dates		Advertis	ser Name			
09/25/24	TWO RIVERS	TWO RIVERS SOUTH CDD				
Billing Date	Sales	s Rep	Customer Account			
09/25/2024	Deirdre Bonett		329021			
Total Amount Du	е	Ad Number				
\$497.00		0000360745				

# PAYMENT DUE UPON RECEIPT

Start	Stop	Ad Number	Product	Placement	Description PO Number	Ins.	Size	Net Amount
09/25/24	09/25/24	0000360745	Times	Legals CLS	NOTICE OF REGULAR BOARD MEETING S	1	2x59 L	\$493.00
09/25/24	09/25/24	0000360745	Tampabay.com	Legals CLS	NOTICE OF REGULAR BOARD MEETING S AffidavitMaterial	1	2x59 L	\$0.00 \$4.00

#### PLEASE DETACH AND RETURN LOWER PORTION WITH YOUR REMITTANCE

# Tampa Bay Times

**DEPT 3396** PO BOX 123396 DALLAS, TX 75312-3396 Toll Free Phone: 1 (877) 321-7355

#### ADVERTISING INVOICE

Thank you for your business.

Advertising Run Dates	Ad	Advertiser Name				
09/25/24	TWO RIVERS SOUTH C	DD				
Billing Date	Sales Rep	Customer Account				
09/25/2024	Deirdre Bonett	329021				
Total Amount	Due	Ad Number				
\$497.00		0000360745				

#### DO NOT SEND CASH BY MAIL

PLEASE MAKE CHECK PAYBLE TO:

TIMES PUBLISHING COMPANY

REMIT TO:

**Times Publishing Company DEPT 3396** PO BOX 123396 DALLAS, TX 75312-3396

TWO RIVERS SOUTH CDD C/O INFRAMARK 2005 PAN AM CIRCLE SUITE 300 **TAMPA, FL 33607** 

0000360745-01

# **Tampa Bay Times Published Daily**

# STATE OF FLORIDA COUNTY OF Hillsborough

Before the undersigned authority personally appeared Deirdre Bonett who on oath says that he/she is Legal Advertising Representative of the Tampa Bay Times a daily newspaper printed in St. Petersburg, in Pinellas County, Florida; that the attached copy of advertisement, being a Legal Notice in the matter RE: was published in said newspaper by print in the issues of: 9/25/24 or by publication on the newspaper's website, if authorized, on

Affiant further says the said Tampa Bay Times is a newspaper published in Hillsborough County, Florida and that the said newspaper has heretofore been continuously published in said Hillsborough County, Florida each day and has been entered as a second class mail matter at the post office in said Hillsborough County, Florida for a period of one year next preceding the first publication of the attached copy of advertisement, and affiant further says that he/she neither paid not promised any person, firm or corporation any discount, rebate, commission or refund for the purpose of securing this advertisement for publication in the said newspaper.

Signature Affiant

Sworn to and subscribed before me this .09/25/2024

Signature of Notary Public

Personally known

or produced identification

Type of identification produced

Notary Public State of Florida Judy Allen Commission HH 302167 Expires 8/17/2026

# NOTICE OF REGULAR BOARD MEETING SCHEDULE Page 44 FISCAL YEAR 2025

TWO RIVERS SOUTH COMMUNITY DEVELOPMENT DISTRICT

NOTICE IS HEREBY GIVEN that the Board of Supervisors of the Two Rivers South Community Development District has scheduled their Regular Board Meetings for Fiscal Year 2025 to be held at the offices of Inframark located at 2005 Pan Am Circle, Suite 300, Tampa, FL 33607 on the following dates at 2:00 p.m.:

> October 03, 2024 November 07, 2024 December 05, 2024 January 02, 2025 February 06, 2025 March 06, 2025 April 03, 2025 May 01, 2025 June 05, 2025 July 10, 2025 August 07, 2025 September 04, 2025

There may be occasions when one or more Supervisors will participate by telephone. At the above location, there will be a speaker telephone so that interested persons can attend the meeting at the above location and be fully informed of the discussions taking place either in person or by telephone communication.

The regular meetings are open to the public and will be conducted in accordance with the provisions of Florida law for community development districts. The regular meetings may be continued to a date, time, and place to be specified on the record at such special meetings.

Pursuant to provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in these meetings is asked to advise the District Office at (813) 873-7300, at least 48 hours before the meetings. If you are hearing or speech impaired, please contact the Florida Relay Service at 7-1-1, who can aid you in contacting the District Office.

If any person decides to appeal any decision made by the Board with respect to any matter considered at these meetings, such person will need a record of the proceedings and such person may need to ensure that a verbatim record of the proceedings is made, at his or her own expense, and which record includes the testimony and evidence on which the appeal is based.

Jayna Cooper District Manager

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Run Date: September 25, 2024

0000360745

# Two Rivers South Community Development District

Financial Statements (Unaudited)

Period Ending October 31, 2024

Prepared by:



2005 Pan Am Circle ~ Suite 300 ~ Tampa, Florida 33607 Phone (813) 873-7300 ~ Fax (813) 873-7070

#### TWO RIVERS SOUTH COMMUNITY DEVELOPMENT DISTRICT

#### **Balance Sheet**

As of October 31, 2024 (In Whole Numbers)

ACCOUNT DESCRIPTION	1	TOTAL
ASSETS		
Cash In Bank	\$	5,470
TOTAL ASSETS	\$	5,470
LIABILITIES		
Accounts Payable	\$	11,815
TOTAL LIABILITIES		11,815
FUND BALANCES		
Unassigned:		(6,345)
TOTAL FUND BALANCES		(6,345)
TOTAL LIABILITIES & FUND BALANCES	\$	5,470

# TWO RIVERS SOUTH COMMUNITY DEVELOPMENT DISTRICT

# Statement of Revenues, Expenditures and Changes in Fund Balances

For the Period Ending October 31, 2024 General Fund (001) (In Whole Numbers)

ACCOUNT DESCRIPTION	Δ	ANNUAL DOPTED BUDGET	YEAR TO DATE ACTUAL		RIANCE (\$) AV(UNFAV)	YTD ACTUAL AS A % OF ADOPTED BUD
REVENUES						
Developer Contribution	\$	118,425	\$ -	\$	(118,425)	0.00%
TOTAL REVENUES	· ·	118,425	-	•	(118,425)	0.00%
EXPENDITURES						
Administration						
Supervisor Fees		3,000	-		3,000	0.00%
ProfServ-Construction		9,000	-		9,000	0.00%
ProfServ-Dissemination Agent		4,200	-		4,200	0.00%
ProfServ-Info Technology		4,000	25		3,975	0.63%
ProfServ-Recording Secretary		2,400	100		2,300	4.17%
ProfServ-Tax Collector		600	-		600	0.00%
ProfServ-Trustee Fees		6,500	-		6,500	0.00%
District Counsel		9,500	1,440		8,060	15.16%
District Engineer		9,500	, - -		9,500	0.00%
Administrative Services		4,500	167		4,333	3.71%
District Manager		25,000	1,167		23,833	4.67%
Accounting Services		9,000	375		8,625	4.17%
Auditing Services		6,000	-		6,000	0.00%
Website Compliance		1,800	-		1,800	0.00%
Postage, Phone, Faxes, Copies		500	-		500	0.00%
Rentals & Leases		600	117		483	19.50%
Public Officials Insurance		2,500	-		2,500	0.00%
Legal Advertising		3,500	-		3,500	0.00%
Bank Fees		200	-		200	0.00%
Financial & Revenue Collections		1,200	-		1,200	0.00%
Meeting Expense		10,000	-		10,000	0.00%
Website Administration		1,200	50		1,150	4.17%
Miscellaneous Expenses		250	-		250	0.00%
Office Supplies		100	-		100	0.00%
Dues, Licenses, Subscriptions		175	175		-	100.00%
Total Administration		115,225	3,616		111,609	3.14%
Other Physical Environment						
Insurance - General Liability		3,200			3,200	0.00%
Total Other Physical Environment		3,200	-		3,200	0.00%
TOTAL EXPENDITURES		118,425	3,616		114,809	3.05%

# TWO RIVERS SOUTH COMMUNITY DEVELOPMENT DISTRICT

# Statement of Revenues, Expenditures and Changes in Fund Balances

For the Period Ending October 31, 2024 General Fund (001) (In Whole Numbers)

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	 TO DATE	VARIANCE (\$) FAV(UNFAV)	YTD ACTUAL AS A % OF ADOPTED BUD
Excess (deficiency) of revenues Over (under) expenditures		(3,616)	(3,616)	0.00%
FUND BALANCE, BEGINNING (OCT 1, 2024)		(2,729)		
FUND BALANCE, ENDING		\$ (6,345)		

# **Bank Account Statement**

Two Rivers South CDD

**Ending G/L Balance** 

Bank Account No. Statement No.	9334 10-24		Statement Date	10/31/2024
G/L Account No. 10	1002 Balance	5,470.06	Statement Balance Outstanding Deposits	5,870.06 0.00
Positive Adjustments		0.00	0.00 Subtotal	
Subtotal		5,470.06	Outstanding Checks	-400.00
Negative Adjustmer	nts	0.00	Ending Balance	5,470.06

5,470.06

Posting Date	Document Type	Document No.	Description	Amount	Cleared Amount	Difference	
Deposits							
						0.00	
Total Deposits						0.00	
Checks							
						0.00	
10/16/2024	Payment	1034	Check for Vendor V00004	-497.00	-497.00	0.00	
<b>Total Checks</b>				-497.00	-497.00	0.00	
Adjustments							
Total Adjustn	nents						
Outstanding Checks							
08/09/2024	Payment	1024	Check for Vendor V00008			-200.00	
09/13/2024	Payment	1032	Check for Vendor V00008			-200.00	
Total Outstanding Checks						-400.00	

# **Outstanding Deposits**

**Total Outstanding Deposits**